

1. Tour # CD 05-36

3. Location: Sacramento, CA

5. Closing Date: 6 September 2005

NOTE: COMPLETED APPLICATIONS MUST ARRIVE NLT COB OF THE CLOSING DATE.

6. Grade Range: WO1 – CW4, O-1 – O-4

7. Personnel Eligible to apply:

(x) Air	(x) Female	(x) Officer
(x) Army	(x) Male	(x) Warrant Officer
		() Enlisted

8. Selecting Supervisor: Task Force Commander

9. Military Status: FTNGD-CD Title 32, Section 502(f)

10. Duties and Responsibilities: The CA-CDTF Safety Officer is responsible to the CDC for directing and managing all phases of the Safety Program and:

a. As primary duty, advise and assist the commander and staff on all safety matters, including:

(1) Developing safety policy.

(2) Developing safety goals, objectives, and priorities and integrating them into appropriate training guidance based upon identification of the most probable and severe types of accidents expected and the most likely reasons (hazards) for these accidents.

(3) Developing corrective actions/ control options for the command selection.

b. Monitor the ability of each teams functional areas (for example x-ray safety, construction hazards) to protect the CA-CDTF against accidents.

c. Advise the commander when a below-standard status that affects safety is detected in any functional area within the CA-CDTF.

d. Advise and assist in developing the commander's training program based upon a safety assessment of the CA-CDTF functional areas using diagnostic tools and programs administered or monitored by the Safety Officer.

e. Assist the commander and staff in assessing the CA-CDTF risk-management effectiveness and safety performance during and after operations by:

(1) Collecting, from each team, information about risk-management successes, shortcomings, and needed improvements.

(2) Assisting the commander in determining if the performance met the commander's guidance (goals, objectives, and priorities).

(3) Assisting staff officers in implementing corrective actions/controls selected by the commander to improve performance.

Tour # CD 05-36

Position title: Safety Officer

f. Ensure the safety program meets all federal, Department of Defense (DOD), Army, Air Force, Army NG, Air Force NG, and California National Guard regulatory standards. Administer or monitor safety-related programs, including:

- (1) Observing flight and ground operations to detect and correct unsafe practices.
- (2) Conducting hazard analysis, prioritizing hazards in terms of accident severity and probability, and promptly advising the appropriate officials.
- (3) Ensure teams are conducting required monthly safety training.
- (4) Reviewing all accident reports and helping implement countermeasures.
- (5) Rehearsing, reviewing, and documenting the adequacy of the headquarters' and team pre-accident plan. This must be a systematic review to be conducted at least semi-annually.
- (6) Conduct accident prevention surveys semiannually at Team Engineer venues due to the intrinsically high risk and multifaceted missions of this team. All other teams will require an annual survey. When hazards are located, they will be recorded on a hazards inventory log (HAZLOG) and an abatement plan will be developed. The results of the surveys will be given to the individual team commander for review by his safety council. The CA-CDTF HQ will discuss survey results at the HQ council to ensure high-risk issues are addressed immediately.
- (7) Monitoring the hazard communication program
- (8) Managing the HQ. Safety awards program.
- (9) Maintaining accident-prevention and other appropriate safety literature and posters and making distribution a priority.
- (10) Reviewing aviator flight records and equipment operators driving records and make appropriate entries as necessary to the CA-CDTF training programs and recommend corrections to any deficiencies noted.
- (11) Monitoring techniques and proficiency of personnel in handling weapons; ammunition explosives; petroleum, oil, and lubricants (POL); chemicals: hazardous and toxic materials; and lasers.
- (12) Observing aviation and ground maintenance operations, making recommendations to correct unsafe procedures and practices, and monitoring the SOF and SOU program.
- (13) Maintain communications with the State of California Safety Officer to ensure all issues of safety are addressed and communicated to all members of the CA-CDTF.
- (14) Attend State Safety Councils.
- (15) Ensure all accident and Serious incident reports are forwarded per appropriate regulations and directives.

11. Required qualifications:

- a. Graduate of the Army Aviation Safety Officer's Course (ASO) or Air Force equivalent.
- b. Successfully performed duties as a Safety Officer at minimum of Company level or equivalent for a minimum of one year.
- c. Successfully have passed a minimum of one Aviation Resource Management Survey (ARMS) or equivalent.
- d. Meet the requirements of AR 385-10 and NGR 385-10 in order to execute all functions of a Safety Officer within the CA-CDTF.

12 Preferred skills:

- a. Demonstrate a working knowledge of all Code of Federal Regulations (CFR's) that affect the California Counterdrug Task Force (CA-CDTF).
- b. Have a working knowledge of the California Vehicle Code (CVC).

Tour # CD 05-36

Position title: Safety Officer

13. Application packets must, as a minimum, contain the following documents: **(NOTE: Failure to provide any of the items below will result in disqualification and your application will not be considered.)**

a. Current Counterdrug (CD) members and CD members who are deployed:

(1) Cover letter stating why you are interested in the position and how you will add value to the Counterdrug effort.

(2) A military biographical sketch (resume).

(3) Copy of your last three (3) CD evaluations.

(4) Team Commander/OIC's acknowledgement/recommendation.

(5) Copy of last DA Form 705 (Army) or physical fitness verification memorandum (ANG)

b. Non-Counterdrug members:

(1) Cover letter stating why you are interested in the position and how you will add value to the Counterdrug effort.

(2) A military biographical sketch (resume).

(3) Letter of recommendation from M-day Unit Commander.

(4) Three letters of recommendation with personal reference and point of contact (recommended but not required).

(5) Copy of most recent physical examination (SF 88 and SF 93 or DD Form 2807-1 and 2808).

(6) Proof of HIV testing within six months of duty start date.

(7) Copy of all previous DD Forms 214 (copy must include bottom portion that identifies SPD code.

(8) Army: PQR, and RPAS statement. Air: Report Individual Person (RIP).

(9) Army: Current DA Form 705 with passing score within the last 12 months. Air: Physical Fitness Verification Memorandum.

(10) Last three NCOER's/OER's (ARNG applicants) or EPR's/OPR's (ANG applicants).

(11) Completed and signed CD Form 301 (on CD website).

(12) Completed and signed CD Form 302 (on CD website).

14. Unique requirements for Counterdrug duty.

a. Urinalysis testing upon entry on active duty, and periodic testing while on active duty. These requirements are in addition to testing by units of assignment during IDT/IAD under ADAPCP or the ANG Drug Abuse Testing Program.

b. Requirement to continue attendance at IDT/IAD and AT while on FTNGDCD.

c. Status of employment is year to year subject to available funding.

d. DMV records review, criminal records checks, and/or security screening of applicants will be performed prior to entry on duty and that derogatory reports may result in their application being denied.

e. Standards of Conduct.

(1) Members are required to uphold the highest standards of conduct and personal appearance. Outside employment, associations and off-duty conduct/activities must be consistent with federal directives on ethics and with state and federal conflict of interest policies.

(2) National Guard members participating in the Counterdrug Support Program are required to comply with state laws and with DoD 5500.7-R. They are required to uphold the highest standards of conduct and personal appearance.

15. Other considerations:

a. Applicants must possess a Favorable Entrance National Agency Check /National Agency Check (ENTNAC/NAC) within past 10 years.

Tour # CD 05-36

Position title: Safety Officer

b. Personnel entering FTNGDCD must meet the medical standards set forth in AR 40-501, Chapter 2 or AFI 48-123, Attachment 2. This requirement can be met for soldiers with a current (within the last 60 days) Annual Medical Certificate reviewed by the State Surgeon, or Physician/Physician Assistant/Nurse Practitioner designee and a letter signed by the State Surgeon stating that the individual's retention physical meets the standards of AR 40-501, Chapter 2. If the soldier's condition warrants a 3 or 4 designation on any PULHES profiles, the soldier must appear before the State Medical Retention Board and be found to be deployable and meet retention standards of AR 40-501, Chapter 2, prior to FTNGD-CD duty.

c. Army National Guard personnel must meet the HIV testing requirements of AR 600-110 (Identification, Surveillance and Administration of Personnel Infected with Human Immunodeficiency Virus (HIV)).

d. Air National Guard members must have a periodic medical examination within 24 months prior to entry and a current HIV test within 180 days prior to entry. ANG members age 40 or older must have an exercise tolerance treadmill test if the Cardiac Risk Index (CRI) is 10,000 or greater.

16. Equal Opportunity: The California National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, or any other non-merit factor.

17. Questions regarding application packets can be directed to the J-1 at (916) 854-3707.

18. Submit Application To: California National Guard
Counterdrug Task Force
ATTN: CACSC-CD-J1
10293 Rockingham Drive,
Sacramento, CA 95827
FAX: 916-854-3524